



Forge Club Overview and Instructions

Callaway Plantation Forge Club is dedicated to furthering the mission of Callaway Plantation to teach history through experiential learning opportunities. We offer workshops, host community related events, and provide an opportunity to join a community of makers by offering open studio memberships. Through this program member workers have access to a working blacksmith shop, and a chance to interact with other member workers.

Member workers work on an independent basis to produce their own pieces. Callaway Forge Club is specifically for individuals who have attended an open house event to establish an appropriate level of experience, and are granted access to work in the shop. While not all member workers are required to have extensive experience in their chosen medium, we do require that they can use the facilities correctly, independently, safely, and with consideration for other members.

Prospective member workers need to attend an open house to assess technical ability and become oriented with the blacksmith shop. Open house events are held every 8 weeks from October to April.

Basic Agreements:

- Regardless of the type of contract or past experience, ALL applicants are expected to adhere to basic agreements of working in the shop, including:
- Responsibility of knowing and applying safety guidelines
- Ability to work responsibly and independently
- Respect for and proper usage of facilities and shop equipment, including taking into consideration your limitations within the studio.
- Cleanliness and willingness to pick up after yourself.
- Consideration and respect for other member workers
- Abiding by the policies set forth in the Forge Club Manual
- Abiding by the policies of Callaway Plantation management (City of Washington, GA)
- Forge Club tools, equipment or supplies are strictly NOT to be removed from the property.

Forge Club memberships may be revoked for not adhering to the basic agreements. Occasionally, changes may need to be made to contract agreements and shop policies. If

substantial changes are made to these agreements, existing member workers will be offered the opportunity to drop their memberships and receive an appropriate refund. City of Washington makes final decisions as to the operations and policies of the shop.

Contract payment:

Monthly membership fees are due on the first of each month, and can be paid by cash, check and credit card at Callaway Plantation or by mail to City of Washington attn: Janet Parker PO Box 9 Washington GA 30673

You must pay daily usage fees on the day you use the facility. Make payments at the Callaway Plantation general store.

Materials:

Member workers may choose to supply their own materials. Knifemaking supply kits are available for purchase at the Callaway Plantation general store for \$30 each.

Member Conduct and Space Use:

Member workers have the freedom to work independently while sharing the shop with fellow members in a professional manner. Members are encouraged to interact with one another. The open and collaborative spirit of the shop depends on each person's willingness and ability to communicate. By following these guidelines when you are working in the shop, you will help keep Forge Club a safe, organized and inviting place to work.

Pick up after yourself when using the shop.

Discard trash, sweep up metal and wood scraps, and return hammers and equipment to Callaway Plantation general store when you are finished. Clean up any work surfaces you have used.

Be considerate when sharing the space.

Be aware of the needs of other people working around you in the shop. Music (content or volume), the amount of time you need for the exclusive use of the forge or piece of equipment, the amount of space you take up with a project, and other personal work habits can directly impact fellow renters. We ask that you keep your number of outside visitors to a minimum. Please keep in mind that non-renters are strictly prohibited from operating or handling equipment (anvils, hammers, etc) or any related supplies. Different styles and work habits taken into account, renters who consistently interfere with others ability to work may be asked to alter their behavior. Repeatedly problematic or disruptive behavior may result in termination of rental contract and access, as decided on a case-by-case basis.

Collaborative projects.

Only active Callaway Forge Club members may use the equipment in the shop or work in the space. If you want to work collaboratively with non-members, this must be discussed with and approved by Forge Club on a case-by-case basis.

Workshops.

Forge Club will hold skill building workshops every 8 weeks October - April. Member workers are encouraged to attend workshops, and receive priority in booking. Due to limited space, no self-led studio time will be available on workshop days.

Be safe:

For your safety, food and drink should be consumed outside the shop area. No smoking is allowed anywhere inside the building. It is also recommended that you wear cotton clothing, safety glasses and leather gloves whenever working on the shop.

Membership Options:

Season Commitment (October-April, effective 10/1/2019):

- \$30.00/month

3 month Commitment:

- \$40.00/month

Month to Month:

- \$60.00/month

Summer Special (available May-September):

- \$40.00/month, one month commitment

Other Fees:

Instructor Fees (on workshop days)

- \$40.00 per member worker

Daily Usage Fees (on self-led days, working in groups encouraged)

- \$20.00/one member worker
- \$10.00 pp/two member workers
- \$5.00 pp/3 or more

Supplies (BYO supplies permitted!)

- \$30.00 for Callaway Pioneer knife supplies

One Day Drop In (drop in for a workshop, one day only, usage fee and supplies included, first come first served, can be applied toward membership fees)

- \$130.00

All prices are pre-tax